

Q&A Summary
IDF Evaluation 2019

Questions	Answer
Please give information whether the proposal can be send by a team establish independently or the proposal must be sent by a formal organization	The proposal needs to be submitted by a formal organization/company, as this is a SoW for a sub-contractor.
What is the difference between <i>Relevant Project Experience with References</i> ?	Please use References requirement for your proposal
In attachment B no. 4 it's written "Forms : Sellers (potential bidders or suppliers) must record their pricing utilizing the format found on Attachment "A". Sellers must sign the single hardcopy submitted and send to address listed on the cover page of this RFQ/RFP" Does it mean we have to print (provide hardcopy) the documents and sign it or soft copy will be enough?	Soft copy will be enough and the proposal should be sent to : procurement_team@ksi-indonesia.org
Does Attachment A and B in the documents which already signed need to be included in the Proposal?	It's not mandatory to include the signed RFP documents in your proposal, but you are welcome to include it in your proposal.
Do we need to submit all documents in printed/hardcopy documents too? 9 June is the deadline to receive the printed documents or the deadline to send the printed documents?	9 June is the deadline to receive the proposal via email (soft copy). There is no need to submit a printed/hard copy. We cannot receive any proposals submitted after 9 June.
evaluation stage 2, we plan to collect data for case studies, but we only able to determine the location of case studies after we do evaluation and collect data for Stage 1 (which we haven't decide	You are correct that the location for case studies in Stage 2 can only be determined after Stage 1 is completed. In your proposal, it would be useful to include your suggested criteria for selecting respondents and case studies for

<p>currently). Do we need to mentioned the assumption of the case studies location in budget that we need to propose now (part of financial proposal)?</p>	<p>Stage 2. This may (but not necessarily) include consideration of the location of respondents or examples.</p>
<p>Do you have treshold/ ball park figure [for the total contract amount]?</p>	<p>Unfortunately we are not able to give the budget ceiling for this evaluation. We are encouraging companies to propose what they think it necessary to do this job, but keeping in mind proportionality and value for money.</p>
<p>Do our financials need to be ARF compliant?</p> <p>Do we structure the proposal as professional fees + management fees or all bundled in one figure?</p>	<p>Any proposed international positions must not exceed the ARF.</p> <p>Yes, please separate out professional fees and management fees.</p>
<p>Will KSI or Bappenas be engaged in disseminating/collecting the survey at the conference – or is the expectation that the evaluation team will do this?</p>	<p>We’re looking for a company that can fully resource this evaluation. We don’t intend to have KSI or Bappenas staff collecting survey responses during the conference, considering the other demands on their time. As you can see from the SoW, we’re happy for companies to propose the range of resources they may need to assist with this evaluation, including enumerators.</p>